

FALMOUTH HOUSING AUTHORITY - COMMISSIONERS
SPECIAL SESSION BOARD MEETING MINUTES
Saturday, September 10, 2022
115 Scranton Avenue, Falmouth, MA 02540
Tel: (508) 548-1977 Fax: (508) 457-7573 www.falmouthhousing.org

The Falmouth Housing Authority conducted a housing retreat on Saturday, September 10, 2022. The retreat was held in the Community Room at the Harborview Apartments, 115 Scranton Ave, Falmouth, MA 02540. The meeting was to be held from 9:00 a.m. to 1:00 p.m.

MEMBERS PRESENT: Patricia Favulli
Michael Galasso (*left session by noon*)
Kathleen Haynes
Robert Mascali (*left session by noon*)
Stephen Patton

STAFF PRESENT: Bobbi Richards, Executive Director
Leslie Pearce, Assistant Director

OTHERS PRESENT: Patricia Dauphinee, Laura Bancroft, Pamela Hughes, Linda Howard, Judy Ellis, Ernest Mayberry, Joan Mayberry, Roy Trimble, Deborah Cotton, Estelle Young, David Marks

OPEN SESSION

At 9:18 a.m. Patricia Favulli called the regular meeting to order.

All attendees introduced themselves and those attendees that were also tenants stated which developed they resided in. A brief discussion regarding invited attendees was held. Bobbi Richards indicated that various politicians and DHCD staff were invited to attend the meeting.

Attendees participated in a Bingo game, designed to provide an opportunity to get to know each other. They also received a packet containing information regarding the role of the Executive Director, Board of Commissioners and open meeting law, and Maps and details regarding each property within the housing authority portfolio. Each worktable included information regarding the Town of Falmouth's housing production plan and Falmouth Housing Authority's federal designated housing plan.

Attendees and board members were separated in groups to develop housing authority needs and challenges. Each group charted their discussions using large post-it note wall papers and read aloud summaries regarding their group's discussions to the larger audience.

Outcome: 30-day, and 60-day goals were established. 90-day goals were generally discussed, however most of the topic matters were moved to be accomplished within the 60-day goal targets.

30-Day

Outreach to increase tenant involvement in tenant-based and housing authority activities

Contact local disability commission to encourage an presentation on invisible disabilities and understanding benefits; exploring the topic of "What is a Disability?"

Invite Disability Commission to submit an article to be published in housing authority newsletter

Include the grievance/complaint policy and form in the next published newsletter

60-Day

Outreach to community organizations to provide onsite events and presentations

Consider outdoor areas for presentations at the smaller sites

Meet with Falmouth Fire Department for use of their space to discuss fire emergency and planning

Review and discuss tow vehicle policy as it relates to unregistered, non-operational vehicles; what constitutes an inspection

Review and discuss vehicle registration with FHA policy/procedures

Review vehicle inspection policy and process; replace signage regarding towing as lots are used by other organizations/tourists

Review process for visitor parking/process for issuing visitor passes

Discuss handbook/policy related to auto pay for rent/other payments

Discuss health center plans; better understand process for opening the center and what services will be provided

90-day

Research the feasibility and required steps to form a non profit; set forth the goals of the non profit organization; consider board members to be included from existing FHA board, grant writers, bankers, developers, and community organizations that support the creation of affordable housing.

Resolution 2023-028

Stephen Patton moved to adjourn. Kathleen Haynes seconded.

A roll call vote was taken:

Patricia Favulli-aye

Kathleen Haynes-aye

3-Ayes (Favulli, Haynes, Patton)

0-Nays

MOTION CARRIED

Next Scheduled Meeting: General Board Meeting, Monday, September 19, 2022 at 4:30 p.m.

Items for general session agenda due by Tuesday, September 12, 2022

Relevant Documents

Portfolio Data (Map, Accessors Card, Address Listing)

Public Housing Handbook by NanMcKay

Open Meeting Law, Responsibilities of Executive Director & Board of Commissioners Packet